

SFP 15 2022

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 16th day of August, 2022, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: County Judge David L. Anderson gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Shelbea Comer, Brenda Holland, Ashley Brewster and Kevin Jones, representing UTHealth Carthage, expressed their gratitude for the allocation of funds from the American Rescue Plan Act distributed to UTHealth Carthage by the County this year.

Keri Vance, Executive Director of Panola County Chamber of Commerce, informed those present of upcoming events in Panola County and recognized new businesses in the area.

2. COMMISSIONERS' REPORTS:

There were no Commissioners' Reports.

3. COUNTY JUDGE'S REPORT:

There was no County Judge's Report.

4. CONSENT ITEMS:

PERSONNEL

- a. To record a change in status of employment for Billy M. Stutes from Operator to Mechanic with the Panola County Road and Bridge Department, Precinct #1 effective August 29, 2022 at the rate of \$21.00 per hour.
- b. To record an increase in salary to \$17.65 per hour for Marissa Harrison, Communications Officer with the Panola County Sheriff's Department effective July 30, 2022.
- c. To record the resignation of Jacob Samford as a Reserve Deputy with the Panola County Sheriff's Department effective August 9, 2022.

ROAD & BRIDGE

- a. None

MISCELLANEOUS

- a. To set fees to be charged for services by the Offices of Sheriff and Constables in compliance with Section 118.131 of the Local Government Code and to authorize posting of notice of such fees as required by Section 81.007 of the Local Government Code.
- b. To record a copy of the Panola County Community Supervision and Corrections Department's Minutes of Meeting held February 23, 2022; and to record written statement containing the date, time and place said adjustments, documents and budgets will be considered for approval and recording.
- c. To approve and record 2022 Budget Amendment No. 17.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Extension Agent Lee Dudley (2); PCSD Detention Officer James McBrayer; PCSD Detention Officer Matthew Mitchell; Panola County Tax Assessor-Collector Chief Deputy Cassandra Brooks (2); Panola County Tax Assessor-Collector Holly Gibbs; PCSD Patrol Deputy Richard Mojica; PCSD Patrol Deputy Robert Duncan; PCSD Civil Deputy Shakami Manning; PCSD Telecommunicators Carrie Riddle, Hannah Colle, Karen England, Karlee Sparks, Katlyn Gillie (2), Marissa Harrison (2), Staci Benedetti and Valerie Bailey (2); PCSD Civil Deputy Shakami Manning; PCSD Jail

Administrator Tina McMullen; PCSD Secretary Communications Leigh Welk; and PCSD Reserve Telecommunicator/Deputy Heather Green.

Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the bid for one $\frac{3}{4}$ ton crew cab pickup for use by Panola County Road and Bridge Department, Precinct #4 to Wright Chrysler Dodge Jeep Ram. The motion carried unanimously. SEE BID ATTACHED.
8. Following a public hearing on the Panola County Clerk Records Archive, Preservation and Restoration Plan pursuant to Local Government Code 118.025, Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to adopt said plan. The motion carried unanimously. SEE PLAN AND NOTICE ATTACHED.
9. A budget hearing was held for fiscal year 2023 pursuant to notice and publication as required by law (Local Government Code 111.007). SEE NOTICE ATTACHED.
10. County Judge David L. Anderson moved to approve the proposed budget as submitted and Commissioner Dale LaGrone seconded the motion. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to amend and approve the proposed budget by declining to raise the salary of the 123rd District Court Coordinator. The motion to amend the proposed budget carried by a vote of 3-0-1, with Commissioner David A. Cole abstaining. The motion to approve the amended proposed budget carried by a vote of 4-0-1 with Commissioner David A. Cole abstaining. SEE APPROVED 2023 BUDGET ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to adopt the 2023 elected officials' salaries upon adoption of the Panola County Budget for Fiscal Year 2023 pursuant to notice and publication thereof as required by law

(Local Government Code, Section 152.013). The motion carried unanimously. SEE LEGAL NOTICE ATTACHED.

12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2022-14 setting the 2022 tax rate and tax levy and authorizing the Tax Assessor to prepare tax statements with the approved tax rate (Local Government Code, Section 111.010). The motion carried unanimously. SEE ORDER ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion approve the forms for bids solicited for the purchase of items of food for the Panola County Detention Center. The motion carried unanimously. SEE BID FORMS ATTACHED.
14. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to reappoint Sidney Burns to another two-year term on the Community Healthcore Board of Trustees with said term commencing September 1, 2022 and ending August 31, 2024. The motion carried unanimously. SEE INFORMATION AND APPOINTMENT ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a Lease Agreement between Bryan H. Krumpelbeck and Panola County for dirt for Panola County Road and Bridge Department, Precinct #4. The motion carried unanimously. SEE LEASE AGREEMENT ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the placement of "No Thru Truck" signs for Panola County Road and Bridge Department, Precinct #3 on County Road #3203. The motion carried unanimously. SEE INFORMATION ATTACHED.
17. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve a Budget for Title IV-E County Child Welfare Services Contract between the Texas Department of Family and Protective Services and Panola County; and to approve FFATA Certifications. The motion carried unanimously. SEE BUDGET ATTACHED.
18. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to proceed with investigating the purchase of land in the City of Carthage described as Block 50, Lots 1, 2 and 3 which is west of the Panola County Detention Center. The motion carried unanimously.
19. Commissioners' Court did not convene in closed session.
20. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to choose Flowers & Associates, Architects, Inc. in response to Panola County, Texas RFQ No. 2022-01-ABP-ARCH issued by the Commissioners' Court on July 19, 2022,

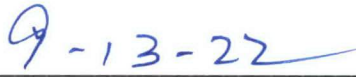
said RFQ being the Panola County, Texas Request for Qualifications for architectural and other professional services (including engineering services) necessary or desired for the County's Auxiliary Building Project, said project being located on certain real property in the City of Carthage, Panola County, Texas; and authorizing the County Judge to initiate contract negotiation with Flowers Association in order to attempt to negotiate and complete a contract at a fair and reasonable price as required by law. The motion carried unanimously. SEE ORDER AND INFORMATION ATTACHED.

The meeting adjourned at 2:45 PM.

Dated this 16th day of August, 2022.



David L. Anderson, County Judge



Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 16, 2022.



Bobbie Davis, County Clerk





Date